



**GENERAL BRANCH**  
**CHAUDHARY DEVI LAL UNIVERSITY**  
(Established by the State Legislature Act 9 of 2003)  
**BARNALA ROAD, SIRSA-125055**  
Telephone No. **01666-239822**, Email: **genbr@cdlu.ac.in**

No.CDLU/Gen/A-III/2022/.8659-8734  
Dated...26-10-2022.....

(Through e-mail)  
To

1. All Deans/Directors, CDLU, Sirsa.
2. All Chairpersons, University Teaching Departments, CDLU, Sirsa.
3. Controller of Examinations, CDLU, Sirsa.
4. Librarian, Vivekananda Library, CDLU, Sirsa.
5. Principal University College, CDLU, Sirsa.
6. All Branch Heads/Incharges, CDLU, Sirsa.

**Sub.: Rules for Allotment of Residential Facility to Working Women, CDLU, Sirsa.**

Sir/Madam,

Kindly find enclosed herewith a copy of Rules for Allotment of Residential Facility to Working Women, CDLU, Sirsa for your information and further necessary action.

DA: As above.

*SL*  
26/10/2022  
Assistant Registrar (Gen.)  
For Registrar

No.CDLU/Gen./A-III/2022/\_\_\_\_\_

Dated\_\_\_\_\_

Copy of the above is forwarded to the following for information and necessary action:

- 1 Joint Director (Audit), CDLU, Sirsa.
- 2 Incharge, University Website for Uploading the same on the University website, CDLU, Sirsa.
- 3 P.S. to Vice-Chancellor (for kind information of the Vice-Chancellor) CDLU, Sirsa.
- 4 P.A. to Registrar (for kind information of the Registrar) CDLU, Sirsa.

*sd/r*  
Assistant Registrar (Gen.)  
For Registrar

**Rules for Allotment of Residential Facility to Working Women  
Chaudhary Devi Lal University, Sirsa**

1. The University has no permanent Hostels Facility for Working Women. To facilitate Working Women and to remove inconvenience on account of residential accommodation, the University has made temporary/adhoc arrangement by way of reserving some residential quarters of 'H' type houses for allotment to the working women.
2. The H-type house having 02 rooms, common kitchen, lobby, Bathroom and Toilet each one.
3. Working Women of CDLU only will be considered for the facility.
4. Working Women includes regular/contractual/part time & Outsourcing/PTT.
5. The Working women having the total earning upto Rs.1,00,000/- per month from all sources will be eligible for allotment. When the earning cross the above said limit, the working women shall have to vacate the premises within 06 month from such cross of earning. An **undertaking** regarding total earning along with willingness for allotment of accommodation shall have to be submitted by the working women. Without undertaking, the request will not be entertained.
6. The working women or her spouse or family has no residential accommodation allotted or own in the radius of 08 KM of the City.
7. The accommodation will be allotted to the Working Women on the basis of combined seniority as per date of joining, irrespective of post or cadre. The seniority will be of the willing Working Women only.
8. The Vice-Chancellor has powers to allot accommodation keeping in view essential services of working women irrespective of seniority.
9. Willing of Working Women will be requisitioned (as per availability of accommodation) twice in a year i.e. January & July and seniority will be prepared accordingly.
10. Primarily, as far as possible 02 Nos. of personnel/working women will be accommodated per house (maximum 01 working women in a room), which may be reviewed further by the University keeping in view the demand and availability. The working women will be abiding for sharing room as per decision of the University
11. The bathroom, toilet, kitchen, will be shared by all the residents of the house/used in common by all working women of the house.
12. The Construction Branch communicate/supply the Electricity/Water charges bills to the General Branch and the General Branch will communicate/ supply the same to the allottees/residents.
13. The electricity and water charges will be paid by the working women on actual basis. In case the working women are more than one, then the charges will be born in equal share by the all residents.
14. As per the decision of 66th meeting of Executive Council held on 15.02.2022 vide Resolution No.27, the nominal fee of Rs.600/- per month as room charges/rent will be charged from each working women by CDLU,

Sanjay  
20/01/22  
Rajinder  
O.P.

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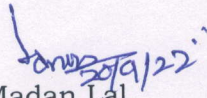
Sirsa which is at par with the fee of hostel residents. Rent alongwith electricity & water charges etc. will be deposited upto 10th of every month, thereafter, Rs.10/- per day fine will be charged. If the rent and charges is not paid even after the grace period, the house will be vacated from the next month. The allottee shall deposit the copy of University receipt of depositing the room rent and charges etc. to the General branch each month.

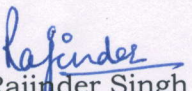
15. In case, the accommodation is allotted or held by single working women, then all the charges will be borne by her and all conditions will be applicable as it is to her.
16. Only female working employees are allowed. Their children or family members even female members will not be allowed to reside with them.
17. The allotted space/bed/room will be for exclusive use of the allottee and further allotment or handing over space to other is strictly prohibited.
18. If any complaint is received from any neighbour and if the same is found to be genuine, then the house to be vacated by the person against whom the complaint has been received on a short term notice i.e. within 24 hours besides other action as deemed fit by the University.
19. The garbage/dust/wastage will be storage by the resident at the appropriate place and disposed of the same as per University rules and system. Throwing up the wastage in open will be strictly prohibited and violation results into vacation of accommodation.
20. No guest/member even own children/female friends/relatives or any other member/family member will be allowed.
21. Inter-change of the house or bed will not be permitted after the allotment of house.
22. Prior intimation of 02 months has to be given by person willing to vacate the house/allotment. In case of violation, charges of 02 month will be recovered besides other action as deem fit by the University.
23. The room/bed is allotted for residential purpose only. No other activity/business or work is allowed in any case.
24. The illegal, unethical activity, act, noise, pollution is strictly prohibited and liable for vacation of house besides legal action.
25. Alcohol, smoking, drug addiction is strictly prohibited and violation results into immediate vacation of accommodation besides other legal action.
26. The University reserve rights to change its policy, rules at any time as per its own or law requirements and the residents will be abide by the same.
27. In case of doubt, clarification/dispute regarding the rules, interpretation/decision of the Vice Chancellor will be final.
28. The allotment will be maximum for a period of 03 years, which may be extended by the University in exceptional cases and so extended period will not cross the total length of 05 years subject to decision of the University.

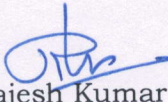
20/9/22  
Rajinder  
20/9/22

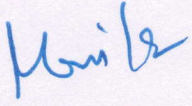
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29. This is a temporary arrangement and accordingly will be extended upto the decision of the University. No legal right or claim will be there of the working women/allottee.
30. After enforcement of the scheme, no room or bed will be allotted to any working women in the hostels.
31. The working woman has to comply with the norms/rules set or to be set by the University regarding the houses and residents.
32. A refundable security of Rs. 2000/- lump sum will be deposited by the allottee, which is refundable after vacation of allotment. However, the University reserve its right to recover/adjust the amount due, if any, of rent, charges or otherwise against the allottee before refund.
33. The working women shall have to maintain the allotted space/rooms in good conditions expected in normal conditions. Wilful damage/lapses in maintenance, the University reserves rights of recovery of damages from the allottee. The word allottee used in these rules shall have meaning as working woman in singular and working women in plural (where sharing arrangement is made).
34. The working women are prohibited from organizing any event having gathering of peoples/noise/pollution/disturbance to others. Special occasions may be celebrated by way of function only with prior permission of the University.
35. The Working Women shall have to submit an **undertaking** abiding the above said terms and conditions along with their willingness for allotment. Request without undertaking will not be entertained.

  
Madan Lal  
Member

  
Rajinder Singh  
Member 20/09/22

  
Rajesh Kumar  
Member

  
Monika Verma  
Convener